

Revised Procedure for eMail creation for MahaPAR online application

1. All officers will send their details (required in table below) to respective Nodal office (list attached) to enable Nodal officer to process bulk eMail IDs for them. (Sending Individual eMail accounts request to NIC may be avoided).
2. Nodal Office will prepare information in following format in Excel for all officers having designation mentioned in GR. (in **ENGLISH**)

Sr. No.	First Name	Last Name	Designation	Ministry/ Department	State	Mobile No. (10 Digit Numbers)	Date of Retirement in Format DD-MM-YYYY	Preferred E-mail Id/ Login ID	Date of Birth in Format DD-MM-YYYY
1									
2									
..									

Preferred eMail ID can be firstname.lastname*@gov.in OR lastname.firstname*@gov.in (*birth year/day if repeated)

(If information is not available, s/he may call the authentic information from field offices/ officer by eMail or other methods of communication)

Correct Mobile no. is required for communicating password.

3. Nodal Office to fill in online bulk eMail request form on web site
 - a. Go to <http://mail.gov.in>
 - b. Click on "Download Forms"
 - c. Click on "Bulk User Subscription Form"
 - d. Fill Form online and Submit.
4. The Bulk eMail request form generated online will be
 - a. Printed
 - b. Sign-stamped by Designated/Nodal Officer
 - c. Sign-stamped by Nodal/Controlling officer
 - d. List of Officers is printed (from Excel file) and Designated/Nodal officer will sign-stamp on each page.
 - e. Nodal officer will send the above form and list with covering letter

To,

**The State Informatics Officer (SIO),
National Informatics Centre (NIC)
11th floor, New Administrative Building,
Opposite Mantralaya, Mumbai- 400032**

5. NIC will communicate the eMail and passwords to Nodal officer and all individual officer in the list submitted.

- Note:
- i. NIC will accept eMail creation request received from Nodal officer only (direct eMail creation request from individual officer may **not** be accepted by NIC).
 - ii. Individual officer will send his eMail creation request to his Nodal office.

Details of Nodal Officers (NO), Cadre Controlling Authorities (CCA) and Processing Authorities (PA) -

Sr. No.	Department	Name	Designation	Phone No.	Cadres	email ID	
1	GoM/PAR	Manoj G Sangle	Section Officer		All	manoj.sangle@nic.in	
2	GoM/PAR	Sunil R. Joshi	Under Secretary			sunil.joshi68@nic.in	
3	GoM/PAR	Khalid B. Arab	Deputy Secretary	22023024		khalid.arab@nic.in	
4	GAD	Pooja Jitendra Tarade	Section Officer		1. Under Secretary 2. Deputy Secretary 3. Joint Secretary	pooja.tarade@nic.in	
5	GAD	Gajanan B Gurav	Under Secretary			gajanan.gurav@nic.in	
6	GAD	Imtiyaz M. Kazi	Joint Secretary	22024585		imtiyaz.kazi@gov.in	
7	RFD	Anand Arjun Mali	Section Officer		1. Additional Collector 2. Additional Collector (SG)	e1.revenue@maharashtra.gov.in	
8	RFD	Santosh Vitthal Gavade	Under Secretary			e2.revenue@maharashtra.gov.in	
9	RFD	Manik Abaji Gutte	Deputy Secretary	9820617156	1. Additional Collector 2. Additional Collector (SG) 3. Dy. Collector 4. Dy. Collector (SG)	dysec2.revenue@maharashtra.gov.in	
10	RFD	Ganpat Sandipan Kachare	Section Officer			1. District Superintend Land Records 2. Deputy Director Land Records	ganpat.kachare@nic.in
11	RFD	Dr. Santosh Bhogle	Deputy Secretary	22882607			santosh.bhogle.@nic.in
12	RFD	Shrinivas B Moklikar	Section Officer		1. Divisional Forest Officer 2. Assistant Conservator of Forest	shrinivas.moklikar@nic.in	
13	RFD	Dattatray L.Thorat	Joint Secretary	22846651 9820099261		dattatray.thorat@nic.in	
14	HOME	Dilip Jayram Shedmekhe	Section Officer		1. Superintendent, State Excise 2. Dy. Commissioner (LG), State Excise 3. Dy. Commissioner (SG), State Excise 4. Divisional Dy. Commissioner, State Excise 5. Joint Commissioner, State Excise 6. Additional Commissioner, State Excise	exc4.home@maharashtra.gov.in	
15	HOME	Punam Hiranam Wagde	Joint Secretary	22027074		punam.wagde@nic.in	
16	HOME	T.N.Shikharam	Section Officer		1. Road Transport Officer 2. Dy. Commissioner (LG), Transport 3. Dy. Commissioner (SG), Transport 4. Joint Secretary, Transport 5. Additional Commissioner, Transport	tikamdas.shikharam@nic.in	
17	HOME	Machchindra Shelke	Under Secretary			m.shelke@nic.in	
18	HOME	Prakash Sable	Deputy Secretary	22025356 9867782470		prakash.sabale@nic.in	
19	HOME	Pradip Balkawde	Section Officer		1. Dy.Superintendent of Police /Assistant Police Commissioner 2. Superintendent of Police /Dy. Police Commissioner /Additional Police Commissioner		
20	HOME	Kailas Gaikwad	Deputy Secretary	9892037414		kailas.gaikwad@nic.in	
21	Coop	Nitin Gaikwad	Under Secretary		1. Deputy Registrar 2. Joint Registrar 3. Additional Registrar 4. Additional Commissioner and 5. Special Registrar / Marketing Director		
22	Coop	Sudin Gaikwad	Deputy Secretary	9869100004			
23	RDD	Anand Shendge	Section Officer		1. Deputy Chief Executive Officer /Block Development Officer 2. Deputy Chief Executive Officer /Block Development Officer (SG) 3. Additional Chief Executive Officer 4. Additional Chief Executive Officer (SG)	ananda.shendge@nic.in	
24	RDD	Vijay D. Shinde	Deputy Secretary	9757131655		vijayd.shinde77@nic.in	
25	SCHOOL	Santosh B. Mamadapure	Section Officer		1. Education Officer 2. Deputy Director, Education 3. Joint Director, Education 4. Director, Education	santosh.mamadapure@nic.in	
26	SCHOOL	Ravindra P. Ate	Joint Secretary	22871497 8652829094		ravindra.ate@nic.in	
27	FD	Blossy Ghonsalvis	Section Officer		1. Assistant Director, Finance and Accounts 2. Deputy Director, Finance and Accounts 3. Joint Director, Finance and Accounts 4. Director, Finance and Accounts	blossy.gonsalvis@nic.in	
28	FD	Arvind G Ghotekar	Under Secretary			arvind.ghotekar@nic.in	
29	FD	Shubhangi R. Sheth	Joint Secretary	22026390 9869072343		shubhangi.sheth@nic.in	
30	DAT	S.S.Puranik	Accounts Officer		1. Assistant Director, Finance and Accounts 2. Deputy Director, Finance and Accounts 3. Joint Director, Finance and Accounts 4. Director, Finance and Accounts	ad.admin@mahakosh.in	
31	FD	D.E.Ghanvat	Section Officer			1. Assistant Commissioner Sales Tax 2. Deputy Commissioner Sales Tax 3. Joint Commissioner Sales Tax 4. Additional Commissioner Sales Tax	so28.fd-mh@nic.in
32	FD	V.D.Churi	Under Secretary		vinayak.churi@nic.in		
33	FD	V.D.Athavale	Joint Secretary	22023336	vinay.athavale@nic.in		